



ANTONY ROBERTS

Moving Checklist for Sellers

Moving home can be stressful, but our comprehensive checklist will help you stay on track.

Before Marketing your Home:

- Instruct a solicitor or conveyancer.
- Gather necessary documents (title deeds, warranties, etc.).

Before Exchange of Contracts:

- Respond promptly to solicitor and buyer enquiries.
- Agree on fixtures and fittings to be included in the sale.
- Begin decluttering and packing non-essential items.
- Plan your move: decide whether to hire professional movers or do it yourself.
- Confirm your completion date.

Between Exchange and Completion:

- Organise removals company or van hire.
- Inform relevant parties of your new address (bank, employer, DVLA, Dr, schools etc.).
- Redirect your mail via Royal Mail.
- Ensure you leave behind any documents for the new owner (boiler manuals, appliance instructions, etc.).

On Completion Day:

- Take final meter readings and submit them to utility providers.
- Hand over all keys (including window locks and spare keys) to your estate agent.
- Leave the property in a clean condition as per the contract agreement.
- Ensure all agreed fixtures and fittings remain in place.
- Update your address with the electoral roll, insurance providers, and subscriptions.

After Moving Out:

- Cancel or transfer home insurance.
 - Check final utility bills and ensure they are settled.
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We hope this checklist helps make your move as smooth as possible! If you have any questions or need assistance with buying or selling, get in touch with our expert team today.